



COUNTY OF LOUISA

MEMORANDUM

TO: Members, Louisa County Planning Commission
FROM: Staff, Community Development Department
DATE: December 29, 2025
RE: Proposed Amendment to Chapter 64. Streets and Sidewalks and Chapter 86. Land Development Regulations (Appendix A. Fees)

Recently there have been several instances in which County Administration has received requests for replacement or maintenance of road/street name signs. Chapter 64. Streets and Sidewalks, Division 2. Road Naming was adopted May 1, 1995 with the initial implementation of the E911 system in Louisa County. The ordinance does not contain regulations on the maintenance and replacement of road/street signs; and the current language on the erection of road signs appears only to address the initial program implementation. This leads to deficiencies in the current language to address the issues mentioned above.

Fire/EMS is currently responsible for contracting for the installation of new and replacement road/street signage. And, while signs for new developments are charged to the developer, costs for replacement signs are paid by Louisa County. Current cost of a sign is approximately \$270.00 each.

After discussions with Administration; Fire/EMS; and Community Development (GIS) staff; it has been recommended that the ordinance language in Chapter 64. Streets and Sidewalks, Division 2. Road Naming be updated and amended to clarify the responsibility for installation, maintenance and replacement of all road signs. Staff has researched the following Counties and the responsibility for installation, maintenance and replacement signage in each locality is shown:

	New Installation	Maintenance/Replacement
Albemarle	-Public Roads (Developer) -Private Roads (Developer, POA or HOA)	-Public Roads (County) -Private Roads (Developer, POA or HOA)
Fluvanna	New Subdivision (Developer)	County Sheriff's Department
Goochland	New Subdivision (Developer)*	Public Roads (County)* Private Roads (Property owners on road)
Hanover	New Subdivision or Commercial Project (Developer) County initiated naming of a street (County)	-Public Roads (County)** -Private Roads (Developer)
Orange	New developments (Developer)	All signs (County)

*Unless property owner or developer elects to provide their own signs

**As funds are available

Suggested options for consideration include:

- Ordinance language that clarifies when a public or private road, street or lane (road) is named. The current practice is when that road serves at least three buildable parcels.
- Ordinance language that specifies the responsibility for costs associated with the initial installation of road signs.
- Ordinance language that specifies the responsibility for costs associated with the maintenance and/or replacement of road signs.

To help offset the cost of sign maintenance and replacement, amend the Community Development fee schedule to include the fees for the following:

- GIS Addressing Fee associated with new construction.
- Road/Street Sign Fee for developments with a new road that will serve three or more buildable parcels.
- Increase the cost of GIS data sets.

At their November 17, 2025 meeting, the Board directed staff to proceed with amendments to Chapter 64. And Chapter 86; including review of the Chapter 64 changes by the Planning Commission and holding a public hearing on the proposed amendments to Chapter 86. Land Development Regulations, Appendix A. Fees.

The Planning Commission voted at the December 11, 2025 meeting to advertise the proposed amendments to the fee schedule for public hearing.